1. Course Title

TOPFAS OPT Train the Trainer (TOPFAS Version 5)

2. Identification Number (ID)

0285

3. Purpose of the Course

- Provide the participants with the knowledge and understanding required to become TOPFAS OPT Practitioners Course trainers;
- Familiarize participants with the conditions for use of the TOPFAS map application;
- Familiarize participants with the practical use of the TOPFAS User Management Tool (UMT);
- Familiarize participants with the practical use of the TOPFAS ORBAT Management Tool (OMT).

The overall TOPFAS training path is illustrated below:

**TOPFAS Training Path 2017**

![TOPFAS Training Path Diagram]

- Prerequisite knowledge
- NCIS Course
4. Learning Objectives

Upon successful completion of the course, the qualified student will be able to:

- Explain the purpose of TOPFAS and OPT in particular;
- Create the TOPFAS OPT training environment;
- Explain how system analysis can contribute to operations planning;
- Instruct the main OPT functionalities;
- Apply the advanced OPT features (templates, workspaces, ...)

5. Qualification

HQ Trainer for TOPFAS OPT for User (TOPFAS Version 5)

6. Student Criteria

This course is dedicated to personnel to be assigned as TOPFAS OPT trainer of their HQ.

7. Rank

Officers and civilians (exceptionally: NCOs) that meet the assignment criteria.

8. Language Proficiency

According to STANAG 6001: English SLP 3332

9. Security Clearance

NATO Unclassified/Releasable to PfP

10. Course Length

5 working days
11. Special Instructions

12. Class Size
   - Maximum
   - Recommended
   - Minimum

8/8/4

13. Nomination Procedures

   www.nciss.nato.int

14. Pre-course Study Material

   Please download from: http://www.nciss.nato.int/download_area.php
   1. TOPFAS Training Scenario –

15. Location

   The course is conducted at the NATO Communications and Information Systems School (NCISS), Latina Italy.

16. Background Knowledge Prerequisites

   Participants must:
   1. Be an TOPFAS OPT Practitioner/User Training Course Graduate (NCISS course ID 0265);
   2. Be an TOPFAS Advanced User/Functional Manager Training Course Graduate (NCISS course ID 0288);
   3. Possess instructor capabilities and presentation skills.