1. Course Title

NATO CIS Technical Instructor Course

2. Identification Number (ID)

0970

3. Purpose of the Course

To provide the basic technical skills, effective teaching methods and presentation techniques, required to teach technical subjects in an international training environment. It will focus on the two methods used most often at the NATO CIS School: classroom instruction and practical exercises.

4. Learning Objectives

Upon completion of the course, the qualified student will be able to:

- Describe NATO’s SAT Process
- Describe the NATO NCiSS Quality Assurance (QA) Program
- Describe cultural diversity in the Technical Training Environment
- Identify the main elements of a Lesson Plan
- Explain and demonstrate the correct use of classroom Teaching Tools
- Identify and demonstrate the skills required to be a Technical Instructor in an international environment
- Identify the steps in the preparation of a Classroom or Lab for a training session
- Demonstrate the correct use of PowerPoint presentations to support training objectives

5. Qualification

NATO CIS Technical Instructor

6. Student Criteria

- Students must be familiar with MS Word and MS PowerPoint.
- The student must be assigned to a NATO or National Training Facility as an instructor in a technical field.
- Have met the Background Knowledge Prerequisites for this course.

7. Rank

- Officer
• Enlisted (OR4 and above)
• Civilian equivalent

8. Language Proficiency

According to STANAG 6001: English SLP 3232

9. Security Clearance

NATO/PfP/MD/ICI/PatG/UNCLASSIFIED

10. Course Length

5 working days

11. Special Instructions

• The course requires work to be done outside normal class hours and students not staying in the Student Quarters are suggested to bring a laptop computer to work on outside normal class hours.
• All students will undertake a final exam at the completion of the course.
• All students will undertake practical exercises to demonstrate the ability to apply the skills that were taught. To make the exercises more realistic, students are requested to bring materials (Unclassified) from their normal duties to be used on the exercises.

12. Class Size
• Maximum
• Recommended
• Minimum

8/8/4

13. Nomination Procedures

www.nciss.nato.int

14. Pre-course Study Material

N/A

15. Location

The course is conducted at the NATO Communications and Information Systems School (NCISS), Latina Italy.
16. Background Knowledge Prerequisites

- Students must be familiar with MS Word and MS PowerPoint.
- The students must have basic computer skills including the use of mouse, keyboard and printer.
- The students must be familiar with the use of a graphical user interface (GUI) like windows.