1. Workshop Title

**NNCCRS 2.0 SSO/Administrator Workshop**

2. Identification Number (ID)

047

3. Purpose of the Workshop

To provide military and civilian personnel to assume the responsibilities as NNCCRS Site Security Officer (SSO) and Local System Administrator so to be able to maintain the integrity and the serviceability of the NNCCRS site concerned.

4. Workshop Objectives

Upon completion of the workshop, the attendee will be able to:

- describe the overall NNCCRS architecture;
- prepare the site accreditation;
- list the roles of the relevant support organisations, and the procedures to be followed when reporting problems;
- describe the role of the major communications components;
- maintain NNCCRS user accounts;
- carry out recovery procedures;
- recognise basic faults knowing the fault reporting procedures;
- list the threats that exist to ADP systems and the countermeasures employed to reduce or eliminate those threats;
- describe the threat posed by computer viruses and describe the virus protection mechanisms in place on NNCCRS;
- explain various duties and responsibilities of a Site Security Officer;
- describe the NNCCRS security documentation;
- check and understand system security logs;

5. Qualification

NNCCRS SSO/Administrator
6. Attendee Criteria

1. Formally appointed as NNCCRS Site Security Officer/Administrator.
2. The attendee must forward to NCISS TMO the appointment letter prior the subscription to the course. Without a formal appointment letter the student will not be enrolled in the course.
3. Have met the Background Knowledge Prerequisites for this course.

7. Rank

- OFFICER/senior NCO.
- Civilian equivalent

8. Language Proficiency

According to STANAG 6001: English SLP 3232

9. Security Clearance

NATO SECRET (Minimum).
The student has to hand-carry a duly filled in and signed original of the NATO Security Clearance Certificate (see AD 70-1, Part IV, Chapter 1, Annex D).

10. Workshop Length

5 working days

11. Special Instructions

12. Workshop attendees

- Maximum
- Recommended
- Minimum

20/12/6

13. Nomination Procedures

www.nciss.nato.int
14. Pre-workshop Study Material

- Latest ACO SECURITY DIRECTIVE AD 70-1
- AMSG 719

15. Location

The course is conducted at the NATO Communications and Information Systems School (NCISS) Latina Italy.

16. Background Knowledge Prerequisites

**Essential Prerequisites:**

- In-depth knowledge of the current NNCCRS Community Security Requirement Statement (CSRS).
- In-depth knowledge of the current NNCCRS Security Operating Procedures (SecOPs).
- Basic knowledge of major LAN/WAN components (i.e.) Workstations, Servers; Routers, Switches, Firewall; their advantages and their weaknesses.
- Basic knowledge of network protocols such as TCP/IP.

**Desirable Prerequisites:**

- Windows system administration experience;
- Advanced knowledge of TCP/IP protocol.